

# Excalibur Technology - Hosting Transfer Questionnaire

Thank you for choosing Excalibur for your Internet hosting partner. In order to quickly transfer your domain to our server, please fill out the following information and fax to the attention of the web department at 847-842-0190. We will then start the transfer of your domain to our server as soon as possible. If you have any questions about this form or the transfer, please call our office at 847-842-9570.

**Domain to be transferred:** \_\_\_\_\_

Will we be handling your e-mail services at this domain?  Yes  No

Will we be handling your website hosting at this domain?  Yes  No

## **E-mail Setup** (if we are handling your e-mail services)

Please specify what e-mail boxes you would like set up. An e-mail box is a standard e-mail account that can send/receive e-mail. Please attach a list if more space is needed.

### **E-mail Box / Password** (specify password or one will be assigned to each account)

_____	/	_____
_____	/	_____
_____	/	_____
_____	/	_____
_____	/	_____

Please specify what aliases you would like set up. An alias is forwarder to another e-mail address on the internet, either to one of the e-mail boxes you specified above, or to another e-mail address anywhere on the internet.

### **Alias**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Forwards to**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Which program do you currently use for your e-mail client?

- Outlook Express       Outlook 98       Outlook 2000/XP/2003/2007  
 Netscape       Eudora       Macintosh Mail  
 Other \_\_\_\_\_

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## Website Setup (if we are handling your website hosting)

Excalibur provides many hosting plans. The Basic plan provides website hosting and 5 e-mail accounts at 30 MB each. The Standard plan features 15 mailboxes at 60 MB each. The Enhanced plan provides website hosting, 30 e-mail accounts of 100 MB each, and automatic statistic reports on your site's traffic. Reports are generated weekly on how many visitors your website has received, where they came from, how long they spent, what pages were the most popular, etc. These statistic reports are extremely valuable in determining the effectiveness of your website. Sample reports are available upon request. Additional email accounts can be added to any package at \$1.00 additional for each account per month and can be added at any time. All email passed through our servers are filtered through 3 levels of virus protection and 12 layers of SPAM filtering. This eliminates 99.9% of all incoming viruses that are attached to email and about 95% all incoming SPAM. Please call our office or visit our website at [www.excaltech.com](http://www.excaltech.com) for additional packages and for more details.

## Please Select Your Hosting Package:

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> Basic      | <input type="checkbox"/> Standard   | <input type="checkbox"/> Enhanced      |
| <input type="checkbox"/> Enterprise | <input type="checkbox"/> Email Only | <input type="checkbox"/> Entire Server |

## Database(s) Required:

- |                               |                                 |                                |                                 |
|-------------------------------|---------------------------------|--------------------------------|---------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> Access | <input type="checkbox"/> MySQL | <input type="checkbox"/> MS SQL |
|-------------------------------|---------------------------------|--------------------------------|---------------------------------|

Excalibur gives you the ability to log into our servers and modify your website content free of charge. We can set your account up with either FTP or FrontPage access.

## Please Select Your Access Type:

- |                              |                                    |  |
|------------------------------|------------------------------------|--|
| <input type="checkbox"/> FTP | <input type="checkbox"/> FrontPage | <input type="checkbox"/> Don't know / None |
|------------------------------|------------------------------------|--|

Do you currently have a website?  Yes  No

*Fill out the following section only if you currently have a website and you need Excalibur to transfer your website content to our server.*

Your current website host should have given you the information necessary to access all of your website files and to transfer them. If you do not know the following four items, you will need to contact your current host to obtain this information.

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## Current Website Host Information

Server Name \_\_\_\_\_

Server Type  FTP  FrontPage  Don't know

Username \_\_\_\_\_

Password \_\_\_\_\_

## Domain Registrar Information

Every domain name must have a registrar AND a host. Registrars generally offer free domain parking until a website and/or email accounts are established. These then must be housed on a server by a web hosting provider. The domain registrar is the company that your domain name was purchased through. Contrary to popular belief, domain names are not actually purchased and can only actually be "rented" for specific periods of time, at the end of which, the domain will have to be renewed through the registrar or it will be released for repurchase. Registrars keep track of what servers to point the domain to to look for the information associated with that domain. In order to setup a domain on our servers, we will need to log into your registrar and change the name servers to point to ours. Please provide the necessary information below. If you have questions regarding your registrar, please feel free to call our office.

Registrar \_\_\_\_\_

Username \_\_\_\_\_

Password \_\_\_\_\_

## Notes

*Please specify any special instructions or notes below.*

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# Excalibur Technology - Hosting Transfer Questionnaire

## Billing

Please bill my e-mail/hosting service to: (if different from your main address)

*\*Your account will become active and billable once the transfer to our server is complete. Excalibur will bill you on a quarterly basis. One year prepayment includes one free month of hosting.*

## Important Final Information

***Please note that you must contact your old host provider to cancel any previous hosting accounts with them. Excalibur will notify you when the transfer is complete so that you can cancel your previous service. Service will be disabled should your account become 30 days delinquent. E-mail notification will be sent out prior to disconnection.***

## Authorization

I authorize Excalibur Technology Corp. to transfer my domain \_\_\_\_\_  
to their servers and configure website and/or e-mail services for me.

Signature: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Company Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_